



West Boylston Housing Authority

87 MAPLE STREET - ORCHARD KNOLL
WEST BOYLSTON, MASSACHUSETTS 01583
(508) 835-6060

MINUTES OF THE MAY 7, 2008 BOARD OF COMMISSIONERS MEETING HELD AT 87 MAPLE STREET, ORCHARD KNOLL, AT 7:00 P.M.

MEMBERS PRESENT:

Paul Menard, Chairman
Eva Gambaccini, Asst Chairman
Emily Witkus, Asst Treasurer
Joan Welsh, Secretary

MEMBERS ABSENT:

Richard Duguay, Treasurer

OTHERS PRESENT:

Anita Sullivan, Executive Director

The Regular Meeting of the Board of Commissioners was called to order at 7:00 p.m. by Chairman, Paul Menard.

New Business:

The office will be closed Monday and Tuesday, May 19th & 20th so that Anita may attend the annual NAHRO conference at Seacrest..

An email was sent to all housing authorities announcing that Carole Collins, the Director of the Bureau of Housing Management at DHCD, has taken a new job at Mass Housing on May 1, 2008.

Robert Barrell has agreed to serve as our Grievance Officer.

Unfinished Business:

The Elder Meals program continues to be run from the community room. More Orchard Knoll residents are attending than would otherwise attend if held at a different location. There are little increased costs or burdens caused by running the program from the Housing Authority. Now that the Lease for the building has been improved the necessary renovations are underway.

The Board members continue to assess how the Authority will best serve the West Boylston community and will form a mission statement when the direction is clearly defined.

After several attempts to contact George Bernardin, the clerk of the Community

Preservation Board, she has forwarded his phone number to Joan Welsh. Joan will contact Mr. Bernardin to learn more about the position which is vacant and reserved for a Board member or appointee of the West Boylston Housing Authority.

There is no reference in the 689 Foster Street Lease to the community furnishings. Anita spoke with several directors who had not thought about who replaces items beyond appliances, flooring and such in that type of housing. Anita will seek answers at the Seacrest Conference.

Maintenance Report

The truck repairs are complete..

An email was received after the Board's request for sweeping from Leon Gaumond. The Housing Authority will be swept the second week of May.

Spring Cleanup has been slow due to health issues with Chuck. The garden will be raked and the buildings washed as soon as possible.

Executive Director's Report

The May 2008 NAHRO Newsletter was reviewed and discussed.

The financial reports for the period ending March 31, 2008 were reviewed and discussed.

The May 2008 checks were signed and distributed for the Board's review.

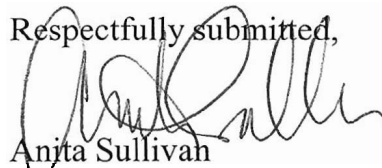
Review & Approval of Minutes

Eva Gambaccini made a motion to accept the minutes of the Regular Board Meeting held April 9, 2008. Emily Witkus seconded the motion. All in favor.

Adjournment

Joan Welsh made a motion to adjourn the meeting at 7:40 p.m. Eva Gambaccini seconded the motion. All in favor.

Respectfully submitted,



Anita Sullivan
Executive Director